

**DANDOT CEMENT COMPANY LIMITED  
NOTICE OF ANNUAL GENERAL MEETING**

NOTICE is hereby given that 40<sup>th</sup> Annual General Meeting of the shareholders of Dandot Cement Company Limited for the financial year ended June 30, 2020 will be held on Tuesday, January 26, 2021 at 43-A/S Zafar Ali Road, Gulberg V, Lahore at 11:30 a.m. to transact the following business:

**ORDINARY BUSINESS**

1. To confirm the minutes of the last Annual General Meeting held on November 27, 2019.
2. To receive, consider and adopt the audited accounts of the Company for the year ended June 30, 2020 together with Auditors' and Directors' Reports thereon.
3. To appoint Statutory Auditors and to fix their remuneration. The present Auditors, M/s Amin Mudassar & Co., Chartered Accountants, retire and being eligible, offer themselves for re-appointment.
4. To transact any other business as may be placed before the meeting with the permission of the Chairman.

(By Order of the Board)



(MUHAMMAD KAMRAN)  
COMPANY SECRETARY

LAHORE: January 05, 2021.

**NOTES:**

1. The Register of Members and the Share Transfer Books of the Company will remain closed from January 19, 2021 to January 26, 2021 (both days inclusive) for determining entitlement to attend the Annual General Meeting.
2. A member entitled to attend and vote at the Meeting may appoint another member as his/her proxy to attend and vote on his/her behalf. Proxies, in order to be effective, must be received at the Registered Office situated at 5- Zafar Ali Road Gulberg V, Lahore, of the Company not later than 48 hours before the time of the holding of the Meeting.
3. The shareholders through CDC are requested to bring Original Computerized National Identity Card (CNIC) passport for the purpose of identification to attend the meeting.
4. In case of corporate entity, the Board's resolution or power of attorney with specimen signature of the nominee shall produce at the time of meeting.

5. Shareholders having physical share certificates are requested to immediately notify the change in address, if any to the share registrar of the Company M/s Corplink (Pvt) Limited, Wings Arcade 1-K Commercial Model Town Lahore.
- 6- Shareholders who wish to receive annual reports and notice of the Annual General Meeting through email are requested to provide the following particulars, through a letter duly signed by them,  
1- Name, 2-Folio/CDC Account No, 3-email address, 4-Contact Number.
7. Consent for Video Conference facility.

In compliance with Section 134(I)(b) of the Companies Act, 2017, if the Company receive consent form members holding aggregate 10% or more shareholding residing at geographical location to participate in the meeting through video link facility at least 10 days prior to the date of general meeting, the Company will arrange video link facility in that city.

To avail this facility, please provide following information and submit to registered office of the Company. The Company will intimate members regarding venue of video conference facility at least 5 days before the date of the general meeting along with complete information necessary to enable them to access the facility.

I/We,-----of -----being a member of the DANDOT CEMENT COMPANY LIMITED, being holder of Ordinary Shares as per register Folio No.----- hereby option for video conference facility at-----.

Signature of Member.